



**BANYULE**  
UNIVERSITY OF THE THIRD AGE

**U3A Banyule Inc A0013622D**

**Office: Upper Ground Floor, 275 Upper Heidelberg Rd, Ivanhoe  
Ivanhoe Library and Cultural Hub (ILCH)**

**Mail: PO Box 454, Rosanna, Victoria, 3084**

**Website: [u3abanyule.org.au](http://u3abanyule.org.au)**

**ABN 76 751 686 570**

**Phone: 0418 749 228**

**Email: [info@u3abanyule.org.au](mailto:info@u3abanyule.org.au)**

## **Notice of U3A Banyule Inc. 2024 Annual General Meeting on Zoom 4.00pm Tuesday 21 May**

Notice is hereby given that the Thirty-eighth Annual General Meeting of U3A Banyule Inc will be held on **Tuesday 21 May, 2024, 4.00 – 5.00 pm**. Due to the size limitation of our meeting rooms U3A Banyule members will need to participate in the AGM via Webinar.

All those wishing to attend the AGM must enrol in this event using MyU3A via the 'Member Login' button on our website. Go to classes for 2024 and select AGM 2024. This is the same process you would use when enrolling in a class.

A zoom link will be sent to enrolled members earlier in the week of the meeting. To join the AGM via Zoom on the day, please log in at 03.55pm and wait for proceedings to commence at 4.00pm. All Zoom participants will be on mute until the Chairperson invites a particular person to speak.

### **Business of the Annual General Meeting**

1. Confirmation of the minutes of the previous Annual General Meeting 21 September , 2023
2. Presentation of the 2023-4 Annual Report
3. Presentation of the financial statements as required by the Associations Incorporation Reform Act 2012
4. Confirmation of subscription fees for 2025
5. Election of the 2024 - 2025 Committee
6. Announcement of Awards
7. Other business

We encourage members to participate in our AGM. In order to meet the requirement of having a quorum of 5% of the full membership we need a minimum of 40 members to attend or send in a Proxy form.

If you are not able to attend the AG, it would be greatly appreciated if you would send your apologies by completing a **Proxy form** and return it no later than 12.00 noon on **Monday 20 May 2024** by mail to The Secretary U3A Banyule, PO Box 454 Rosanna 3084, or scan and email to [info@u3abanyule.org.au](mailto:info@u3abanyule.org.au) , or drop off your form to the U3A Banyule Office at ILCH. This will assist us to achieve a quorum and to ensure that you can vote in the democratic processes of our Association.

### **Voting**

Members can vote either by submitting a Proxy form or by voting on the day of the meeting using the Polling feature in Zoom. Each device (eg iPad, computer, phone) connected to the Zoom meeting only records one vote. If more than one person attends the meeting using the same device, each additional person needs to submit a proxy form so that their votes are registered. Please note that only full financial members are entitled to vote.

**Election of the Committee:**

Full financial members are eligible for election. The Committee of between 5 and 20 members will be elected by members present at the AGM from eligible members nominated at the meeting. The Committee members will hold office from the end of the 2024 AGM until the 2025 AGM.

If you wish to nominate yourself or another member, please complete the Nomination form and return it to be received no later than 12.00 noon on **Monday 20 May, 2024**, to The Secretary U3A Banyule, PO Box 454 Rosanna 3084, OR scan and email to [info@u3abanyule.org.au](mailto:info@u3abanyule.org.au), OR drop off your form to the U3A Banyule office at ILCH.

Please refer, on our U3A Banyule website, to Minutes of the 2023 Annual General Meeting, and the 2023 Annual Report of the Committee of Management, the 2023-2024 Financial Statement, the Nomination form for a position on the Committee of Management, and a Proxy form.

Margaret Jack, Secretary, U3A Banyule, 27 April, 2024.